

MINUTES
ANNUAL GENERAL MEETING 2015
AUSTRALIAN ADDISON'S DISEASE ASSOCIATION

Date:	Saturday 31 st October 2015
Time:	10.30am to 12.30pm
Place:	Meeting Room, Level 1 West's Group, New Lambton 88 Hobart Road, New Lambton, NSW 2305

Meeting commenced: 10.30am

Attendees: Committee Members: Alison Butcher AB (Chair & Acting President); Donna Hensley DH (Secretary & Acting Treasurer); Kristy Dawson KD (Communications/Newsletter Editor); Lisa Mack LM (Acting National Promotions & Victoria Rep) Members: Margaret Geraghty (MG), Julie Berthold (JB) and Trevor Berthold (TB)

Item	Description			
1	Welcome and introductions (Chair)			
2	Apologies: None received			
3	Confirmation of minutes of 2014 AGM The minutes of the 2014 AGM held on 23 rd August 2014 were read and confirmed as true and correct.			
	Moved	AB	Seconded	KD
4	Business arising from previous minutes <ul style="list-style-type: none"> – Noted that the incoming committee in the 2014 AGM minutes has changed during the past year (Chair) – A question was raised about the association being 'in the red' in the 2014 Treasurer's report (TB). This was due to those reasons outlined in the minutes. (DH) 			
5	President/Chairperson's Annual report 2015 The President's report (attached) was accepted as true and correct.			
	Moved	DH	Seconded	JB
6	Treasurer's report (Profit and Loss statement & Balance Sheet attached) The Committee has worked hard in the past year to ensure that members receive value for their membership fees. There have been a number of initiatives that have improved costs related to running the Association including:			

	<ul style="list-style-type: none"> - Moving some funds into a higher interest account - Encouraging members to receive their newsletter by email rather than post and therefore saving on printing and postage costs. - Changing telephone systems to reduce costs without inconveniencing members - Reduced costs for accounting and insurance services through competitive contracting <p>During the last financial year;</p> <ul style="list-style-type: none"> - Donations have increased. - Membership payments have decreased, however these figures may be due to the changes to membership payment options. This has been changed to payment being applied to the 12 months when they joined or renewed rather than a once a year payment for all members originally held in Feb/March of each year. This allows for a fairer system for members ensuring they receive a full 12 months membership. Members will receive reminders when their fees are due. - Whilst we have had some extra one-off costs due to moving the association such as mail redirection, new brochures, new PO Box, new emergency letters and new software systems such as our customer relationship management system and accounting software system (shown in 'subscriptions' in the balance sheet) we have been able to offset these costs from savings made elsewhere. <p>The profit of the Association for the financial year ended 30 June 2015 amounted to \$429.40</p>																															
7	<p><i>Questions/Acceptance of Annual and Financial Report</i> The Treasurer's report was accepted as true and correct.</p>																															
	Moved	TB	Seconded	LM																												
8	<p><i>Election of Committee members</i> Nominations for the Committee were called for in the September member's newsletter. Where there was only one applicant for the position, these nominees were declared elected.</p> <table border="1" data-bbox="272 1496 1409 2056"> <thead> <tr> <th data-bbox="272 1496 557 1574">Position</th> <th data-bbox="557 1496 841 1574">Nominee</th> <th data-bbox="841 1496 1125 1574">Nominated by:</th> <th data-bbox="1125 1496 1409 1574">Seconded by:</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 1574 557 1653">President</td> <td data-bbox="557 1574 841 1653">Alison Butcher</td> <td data-bbox="841 1574 1125 1653">DH</td> <td data-bbox="1125 1574 1409 1653">KD</td> </tr> <tr> <td data-bbox="272 1653 557 1731">Vice-President</td> <td data-bbox="557 1653 841 1731">None received</td> <td data-bbox="841 1653 1125 1731"></td> <td data-bbox="1125 1653 1409 1731"></td> </tr> <tr> <td data-bbox="272 1731 557 1809">Treasurer</td> <td data-bbox="557 1731 841 1809">Donna Hensley</td> <td data-bbox="841 1731 1125 1809">AB</td> <td data-bbox="1125 1731 1409 1809">KD</td> </tr> <tr> <td data-bbox="272 1809 557 1888">Promotions</td> <td data-bbox="557 1809 841 1888">Lisa Mack</td> <td data-bbox="841 1809 1125 1888">TB</td> <td data-bbox="1125 1809 1409 1888">DH</td> </tr> <tr> <td data-bbox="272 1888 557 1966">Committee Member</td> <td data-bbox="557 1888 841 1966">Julie Berthold</td> <td data-bbox="841 1888 1125 1966">MG</td> <td data-bbox="1125 1888 1409 1966">AB</td> </tr> <tr> <td data-bbox="272 1966 557 2056">Committee Member</td> <td data-bbox="557 1966 841 2056">Trevor Berthold</td> <td data-bbox="841 1966 1125 2056">MG</td> <td data-bbox="1125 1966 1409 2056">KD</td> </tr> </tbody> </table>				Position	Nominee	Nominated by:	Seconded by:	President	Alison Butcher	DH	KD	Vice-President	None received			Treasurer	Donna Hensley	AB	KD	Promotions	Lisa Mack	TB	DH	Committee Member	Julie Berthold	MG	AB	Committee Member	Trevor Berthold	MG	KD
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	<p>Congratulations were offered to the new Committee members.</p> <p><i>Current AADAI Committee</i></p> <p>President – Alison Butcher (also Webmaster)</p> <p>Vice-President – Vacant</p> <p>Administration officer (Secretary/Treasurer) – Donna Hensley</p> <p>Communications officer (Newsletter editor) – Kristy Dawson</p> <p>Promotions officer (also VIC Rep) – Lisa Mack</p> <p>Committee Member – Julie Berthold</p> <p>Committee Member – Trevor Berthold</p> <p>Medical Advisor - Prof. David Torpy</p>
<p>9</p>	<p><i>General Business</i></p> <p>A general discussion was held about events for the past year noting that the committee, after a year of learning about and consolidating management of the Association is excited about future possibilities and ideas to be developed in consultation with members including:</p> <ul style="list-style-type: none"> – Targeted engagement strategies for our young members – Research ideas and building our research resource base through fundraising or grants – Revising and increasing our awareness and promotion strategies – Increasing engagement in the members only forums – Seeking more ideas from members <p>The Committee looks forward to working with members during the next year to grow the Association and follow the Association aims to:</p> <ul style="list-style-type: none"> ▪ supply a caring network to provide support for people with Addison’s disease ▪ supply up to date information to people with Addison’s disease ▪ raise awareness within the medical profession and general public
<p>10</p>	<p>Meeting closed: 12.25pm</p>